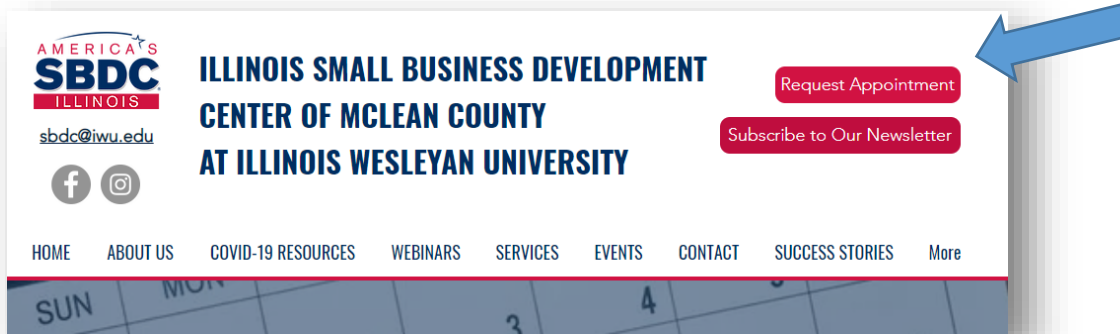


If someone is a NEW client, meaning they have not received consulting services from ANY SBDC in the state of Illinois to date, they follow these steps.

If someone is an existing client, meaning they have had at least one consultation with our center or another in the state, they simply email us directly. At this time Assistant Director, Angela KupperSmith is handling all appointment requests: akuppers@iwu.edu

Steps to request first appointment:

Visit our website: www.mcleancosbdc.org and click “request appointment” button.



On the “Request appointment” page, scroll down and click the “New Client Signup” link.



The, you will be taken to a new page. Use the first name, last name, and email address you'd like to use to set up your client file.

AMERICA'S ILLINOIS SBDC PTAC ILLINOIS


- Home
- New Client Signup
- Contact Us
- Training Events
- Useful Links

Get Started 1 Select Center 2 User Details 3 Company Details 4

Thank you for your interest in the Illinois Small Business Development Center Network. To begin, please enter your e-mail address. We currently have 40 centers. Please scroll to find the center that best fits your needs and geographic location.

If you already have an eCenter login account, please enter your e-mail address and password at the top of the page.

New Account

First name: 

Last name:

Email:

Password:

Next, provide your contact information, address, and demographic details. And then click “continue.”

Note: For our center to serve you, you must be located in McLean County. If located elsewhere, select a different center.

Get Started 1 Select Center 2 User Details 3

We need some more information before we can complete your account setup.

Contact Information

First Name: MI:

Last Name:*

Email:*

Please include me in any future mailings?

Phone Number:*

Alt. Phone Number:

Fax Number:

Address

Address:*

City:*

State:*

ZIP Code:*

Country:

Details

Gender:

Race:

Hispanic Origin:

Veteran Status:

Military Reserve Status:

Disabled:

Next, provide your company's information and click "continue" at bottom.

Note: The fields will vary depending on if your first selection for "company status" is "in business" vs "not in business."

The screenshot shows a progress bar at the top with four steps: 1. Get Started, 2. Select Center, 3. User Details, and 4. Company Details. Step 4 is currently active. Below the progress bar, the text reads: "We need some more information before we can complete your account setup."

Company Information

Company Status:*

Company Name:*

Company Address

Company Address:*

Company City:*

State:*

ZIP Code:*

Country:

Mailing address is the same as physical address?

Then, review the agreement page regarding the confidential collection of your information as a client of our center through the Small Business Administration (SBA). Fill out your full name at the bottom to sign and accept the terms outlined on the page and click "Continue."

The screenshot shows a progress bar at the top with three steps: 1. Get Started, 2. Select Center, and 3. User Details. Step 3 is currently active. The main content area is titled "REQUEST FOR COUNSELING PAGE 2 of 2".

To comply with legislation passed by the Congress and Executive Orders issued by the President, we must notify you of certain information. You can find the regulations and policies implemented in our Chapter 1, or our Standard Operating Procedures (SOPs). In order to provide the required information, we need to collect certain information from you. This information will be used to affect SBA's entrepreneurial development programs.

Paperwork Reduction Act (44 U.S.C. § 3501)

SBA is collecting the information on this form in order to facilitate business assistance services and entrepreneurial development programs. Periodically, the SBA may use the information collected on this form as required by law. SBA also intends to use the individual client data to select participants for certain programs.

PLEASE NOTE: The estimated burden for completing this information is 3 minutes. Your response is required to respond to the questions on this form if it does not display a currently valid CIB number. If you have CIB information, please contact the U.S. Small Business Administration Information Branch, Office of Information Management and Budget, Office of Information Regulatory Affairs, 725 17th St., NW, Washington, DC 20503.

Last, indicate the type of assistance you are seeking via the checkboxes. Also use the freeform box to describe the specific services you are requesting or questions you have. Then click “continue” one last time.

This triggers a notification to Assistant Director of the center who has to accept your client request. You can expect a response via email within 1-3 business days that will ask you our initial questions and discuss next steps for setting up a consultation based on available resources.

The screenshot shows a web form with a progress indicator at the top. The first step, 'Get Started', is highlighted with a green circle containing the number '1'. The second step, 'Select Center', is indicated by a green circle containing the number '2'. Below the progress bar, the text reads: 'Please select the type of assistance that you are seeking:'. This is followed by a list of 25 services, each with an unchecked checkbox. Below the list is a text input field with the label 'Please describe specific service or assistance requested:'. At the bottom left of the form is a green button labeled 'Continue'.

Get Started Select Center

1 2

Please select the type of assistance that you are seeking:

- Business Accounting/Budget
- Business Plan
- Buy/Sell Business
- Cash Flow Management
- COVID-19 Financial/Capital
- COVID-19 General Support
- Customer Relations
- Disaster Planning
- Disaster Recovery
- eCommerce
- Engineering R&D
- Exporting
- Financing/Capital
- Franchising
- Government Contracting
- Human Resources/Managing Employees
- Legal Issues
- Managing a Business
- Marketing/Sales
- Risk Management
- Social Media
- Start-up Assistance
- Tax Planning
- Technology/Computers
- Training
- Use of Growth Wheel with client

Please describe specific service or assistance requested:

[Continue](#)